STRONGPOINT CLOSURES & TRANSITIONS

A Division of StrongPoint Moving & Logistics LLC

Oklahoma City, OK | Operations Lead: EPluribus Massey Jr.

Commercial Site Preparation | Surface Protection | Asset Decommissioning

Document Control: Operational Safety & Risk Mitigation Plan | Version 2026.1

COMMERCIAL JOBSITE SAFETY & RISK MITIGATION PLAN

STRONGPOINT CLOSURES & TRANSITIONS

COMMERCIAL JOBSITE SAFETY & RISK MITIGATION PROGRAM

Company: StrongPoint Moving & Logistics LLC

DBA: StrongPoint Closures & Transitions

Primary Service Scope: Commercial Material Handling • Site Clearance • Surface Protection • Asset Staging • FF&E Support • Decommissioning • Construction Support • Facility Transitions

Safety & Operations Lead: EPluribus Massey Jr.

Program: StrongPoint Commercial Jobsite Safety & Risk Mitigation Program

Quality-Control System: StrongPoint Triple R Execution™

Risk Assessment • Removal • Reset

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1. PURPOSE OF THIS PROGRAM

StrongPoint provides organized commercial material-handling and site-support services to general contractors, construction managers, subcontractors, property owners, facility operators, and commercial organizations.

Our role is straightforward:

> *StrongPoint controls the physical environment around the work so the people performing the specialized work can concentrate on the work they were hired to perform.*

StrongPoint does not replace the General Contractor, superintendent, project manager, or licensed specialty trades.

We support them.

Our crews may be responsible for moving, clearing, staging, protecting, consolidating, packing, loading, unloading, resetting, and organizing physical materials and contents according to the approved project scope and sequence.

Our work may occur during:

- Commercial renovations
- Tenant improvements
- Restaurant construction and remodels
- Retail renovations
- Office renovations
- Flooring projects
- FF&E installation
- Facility transitions

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- Commercial decommissioning
- Property turnovers
- Warehouse projects
- Corporate relocations
- Retail and restaurant closures
- Construction preparation and closeout
- Other commercial projects requiring organized physical site support

Safety, property protection, communication, and disciplined execution are fundamental requirements of every StrongPoint project.

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2. OUR OPERATING PRINCIPLE

CONTROL THE PHYSICAL ENVIRONMENT

Construction projects involve multiple companies, trades, schedules, materials, tools, equipment, and people operating within the same physical environment.

StrongPoint's responsibility is to help maintain an organized and controlled physical environment within the limits of our assigned scope.

This means:

- Assess the environment.
- Plan the movement.
- Protect the property.
- Move materials and contents correctly.
- Maintain clear pathways.

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- Stage materials according to project requirements.
- Keep unnecessary handling to a minimum.
- Reset the environment when required.
- Communicate problems before they become incidents.

The objective is not simply to move something from Point A to Point B.

The objective is to move it **safely, efficiently, deliberately, and in the correct sequence.**

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3. STRONGPOINT TRIPLE R EXECUTION™

Every StrongPoint project is organized around three operational phases.

RISK ASSESSMENT

Before physical work begins, the StrongPoint Lead evaluates the assigned work area.

The assessment considers:

- Access points
- Doorways
- Hallways
- Stairs
- Elevators
- Flooring conditions
- Wall and trim conditions
- Door jambs
- Existing finishes

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- Furniture and contents
- Construction materials
- Equipment
- Pathways
- Loading areas
- Staging areas
- Existing hazards
- Other contractors working nearby
- Required surface protection
- Required equipment
- Anticipated movement sequence

Existing damage or unusual conditions are documented photographically when appropriate.

Potential hazards are communicated before work proceeds.

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4. REMOVAL & MATERIAL HANDLING

StrongPoint personnel perform only the work authorized by the project scope.

Depending on the project, this may include:

- Furniture movement
- Material movement
- Equipment movement
- Packing
- Unpacking

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- Loading
- Unloading
- Asset staging
- Content consolidation
- Debris consolidation within authorized scope
- Fixture movement
- FF&E support
- Site clearance
- Decommissioning support
- Warehouse transfers
- Trade-access preparation
- Resetting contents
- Other authorized material-handling activities

StrongPoint crews are expected to understand **where something is going before they move it whenever the project conditions permit.**

Unnecessary movement creates additional handling, additional exposure, additional time, and additional opportunity for damage.

Our objective is:

> Move it once whenever practical.

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5. RESET

When reset is included in the project scope, StrongPoint returns materials, furniture, equipment, and contents to their designated locations.

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Reset activities may include:

- Furniture placement
- Equipment placement
- FF&E positioning
- Material placement
- Staging-area cleanup
- Removal of temporary protection
- Removal of runners
- Removal of armoring
- Final physical organization
- Final site sweep
- Client or GC walkthrough

The final condition should match the agreed project scope.

StrongPoint does not assume responsibility for work performed by other contractors, but immediately communicates visible issues that may affect the project or handoff.

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6. GENERAL CONTRACTOR & PROJECT-SITE COORDINATION

StrongPoint recognizes the General Contractor as the primary authority for overall construction-site coordination within the project structure.

StrongPoint personnel will follow the direction of the authorized GC representative regarding:

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- Site access
- Work areas
- Project sequencing
- Safety requirements
- Restricted areas
- Material locations
- Site logistics
- Coordination with other trades
- Emergency procedures
- Work stoppages
- Site-specific requirements

StrongPoint does not interfere with the work of licensed trades.

- Electricians perform electrical work.
- Plumbers perform plumbing work.
- HVAC contractors peFor example:rform HVAC work.
- Flooring contractors install flooring.
- Painters perform painting.
- Millwork contractors install millwork.

StrongPoint handles the physical movement, staging, clearing, protection, and transition support assigned to us.

This allows specialty contractors to remain focused on their specialized work.

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7. PRE-JOB SITE WALKTHROUGH

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Before beginning a project, the StrongPoint Lead should conduct a walkthrough with the appropriate site representative whenever practical.

The walkthrough should establish:

Access

- Primary entrance
- Loading area
- Elevators
- Stairs
- Restricted areas
- Parking/loading limitations

Physical Conditions

- Existing wall damage
- Flooring damage
- Door damage
- Trim damage
- Tight corners
- Low clearances
- Uneven surfaces
- Other conditions affecting movement

Project Requirements

- What must move
- What must remain
- Where materials should be staged
- What requires protection

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- What requires packing
- What requires reset
- What areas must remain accessible

Safety

- Known hazards
- Active construction areas
- Electrical hazards
- Openings
- Overhead hazards
- Other contractors
- Required site-specific PPE

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8. DOCUMENTATION & EXISTING CONDITIONS

StrongPoint may photograph existing conditions before work begins.

Photographs may document:

- Walls
- Floors
- Doors
- Door jambs

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- Trim
- Furniture
- Fixtures
- Equipment
- Existing damage
- Access routes
- Staging areas
- Special conditions

The purpose is not to create bureaucracy.

The purpose is to establish a clear record of the condition of the property before StrongPoint begins physical handling.

When appropriate, photographs may also document the completed condition.

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9. PROPERTY PROTECTION

Property protection is one of StrongPoint's core operating requirements.

Damage prevention is not an afterthought.

It is part of the process.

Depending on project requirements, StrongPoint may use:

- Moving blankets
- Floor runners
- Floor protection

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- Ram Board or comparable protection
- Corner protection
- Door-jamb protection
- Wall protection
- Furniture pads
- Sliders
- Dollies
- Shoulder dollies
- Straps
- Other appropriate material-handling equipment

Protection should be installed **before movement begins** when the project conditions require it.

The StrongPoint standard is simple:

> No unnecessary scuffs. No unnecessary scratches. No unnecessary damage.

If an employee believes an item cannot be moved safely using the available equipment and personnel, they are expected to stop and notify the Lead.

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10. MATERIAL HANDLING & ERGONOMICS

StrongPoint treats material handling as a skilled physical activity rather than simply "lifting."

Employees receive instruction in:

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- Proper lifting mechanics
- Team lifting
- Load positioning
- Center of gravity
- Pushing versus pulling
- Dolly operation
- Shoulder-dolly operation
- Slider placement
- Stair movement
- Controlled lowering
- Pathway management
- Communication during movement

Single-Person Handling

StrongPoint establishes a **50-pound single-person handling guideline** unless a specific task has been evaluated and appropriate mechanical assistance is available.

Objects exceeding the guideline should be handled through:

- Team lifting
- Mechanical assistance
- Appropriate equipment
- Alternative handling methods

Employees are never expected to prove strength by attempting an unsafe lift.

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11. MECHANICAL MATERIAL-HANDLING EQUIPMENT

When appropriate, StrongPoint utilizes mechanical assistance to reduce physical strain and property risk.

Equipment may include:

- Platform dollies
- Appliance dollies
- Shoulder dollies
- Furniture sliders
- Pallet jacks
- Hand trucks
- Carts
- Moving blankets
- Straps
- Runners
- Other rated handling equipment

Equipment must be inspected before use.

Damaged or defective equipment must be removed from service and reported to the Lead.

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12. PATH-OF-TRAVEL CONTROL

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Before moving large materials, the crew should establish the intended path.

The Lead should identify:

- Obstacles
- Tight turns
- Door openings
- Elevators
- Changes in floor elevation
- Other workers
- Equipment
- Cords
- Construction debris
- Finished surfaces
- Restricted areas

The pathway should be maintained throughout the operation.

StrongPoint crews should not create a new hazard while attempting to solve another problem.

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13. STAGING & SEQUENCING

StrongPoint uses planned staging to reduce unnecessary handling.

Materials and contents should be staged according to:

- Project sequence
- Trade requirements

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- Available space
- Weight
- Accessibility
- Protection requirements
- Final destination

Where practical, materials should be placed in their intended work zone rather than repeatedly moved around the site.

Heavy materials should be placed on stable surfaces.

Materials must not be stacked or positioned in a manner that creates a tip-over, falling-object, blocked-pathway, or access hazard.

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14. HOUSEKEEPING & SITE CONDITIONS

StrongPoint crews are responsible for maintaining an orderly work area within their assigned scope.

Employees should continuously monitor:

- Loose materials
- Packaging
- Straps
- Blankets
- Tools
- Cords
- Debris
- Cartons

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- Equipment
- Trip hazards

At the conclusion of the assigned work, the area should be left in the condition required by the project scope.

Where broom-clean or trade-ready handoff is included, StrongPoint will complete the appropriate final cleanup and inspection.

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15. DUST, DEBRIS & FOD CONTROL

StrongPoint recognizes that loose debris and foreign object debris can create hazards for both personnel and equipment.

Where included within the project scope, crews will assist with:

- Debris consolidation
- Packaging removal
- Loose hardware collection
- FOD identification
- Sweeping
- Vacuuming
- Magnetic sweeping where appropriate
- Maintaining clear paths

StrongPoint personnel must not disturb hazardous materials or unidentified substances.

If hazardous material is suspected, work stops in that area and the condition is reported to the appropriate project authority.

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16. PERSONAL PROTECTIVE EQUIPMENT

PPE requirements are determined by the actual work environment and project requirements.

StrongPoint employees must comply with applicable OSHA requirements and the GC's site-specific safety requirements.

Depending on the work environment, PPE may include:

- Hard hats
- Safety glasses
- Work gloves
- High-visibility garments
- Protective footwear
- Hearing protection
- Respiratory protection where properly required and authorized
- Other site-specific PPE

PPE is not a substitute for proper planning.

The objective is to **eliminate or control hazards before relying solely on PPE.**

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17. RESPIRATORY & ENVIRONMENTAL HAZARDS

StrongPoint personnel may encounter dust, mold, chemicals, unknown substances, animal waste, excessive biological contamination, or other environmental hazards during commercial or property-transition work.

Employees must not knowingly enter or disturb an area presenting a suspected hazardous-material or uncontrolled environmental exposure without proper authorization, assessment, and protective measures.

A standard dust mask should **not** be treated as universal protection against unknown hazards.

When conditions exceed StrongPoint's authorized scope, the Lead must stop work and notify management/client personnel.

Specialized remediation should be performed by appropriately qualified professionals.

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18. FATIGUE, HEAT & HYDRATION

StrongPoint recognizes that physical fatigue can increase both injury and property-damage risk.

Employees are expected to:

- Hydrate regularly

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- Take required breaks
- Communicate signs of fatigue
- Avoid unnecessary rushing
- Use proper equipment
- Rotate physically demanding tasks when practical

During extreme heat, supervisors will monitor personnel for signs of heat-related illness and follow applicable safety requirements.

Employees are encouraged to speak up before fatigue becomes a safety problem.

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19. COMMUNICATION

StrongPoint crews operate through a defined chain of command.

The **Field Operations Lead/Supervisor** is responsible for directing the StrongPoint crew.

Crew members should not independently change project procedures, relocate critical materials, or make commitments to customers without authorization.

When communicating with customers or GC personnel:

- Be respectful.
- Be direct.
- Be professional.
- Do not argue.
- Do not make promises outside your authority.
- Do not blame another contractor.
- Do not speculate.

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- Report problems to the StrongPoint Lead.

If there is a problem:

Stop. Protect. Communicate.

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20. INCIDENT & DAMAGE REPORTING

Any of the following must be reported immediately:

- Employee injury
- Near miss
- Property damage
- Material damage
- Equipment damage
- Unsafe condition
- Environmental concern
- Lost equipment
- Security issue
- Unexpected site condition

Employees must never hide or attempt to conceal an incident.

The goal is early communication and corrective action.

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21. STOP-WORK AUTHORITY

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Every StrongPoint employee has the authority and responsibility to stop work when they reasonably believe an immediate unsafe condition exists.

Examples include:

- Unstable loads
- Unsafe lifting conditions
- Unknown hazardous materials
- Unsafe equipment
- Blocked emergency access
- Structural concerns
- Electrical hazards
- Severe environmental conditions
- Inadequate personnel for a movement
- Conditions materially different from the approved scope

Stopping work does not mean refusing to work.

It means preventing an unsafe situation from becoming an injury, property-damage event, or project disruption.

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22. SUBCONTRACTOR & TRADE COORDINATION

When StrongPoint is responsible for coordinating access to another service provider, the StrongPoint Lead should:

1. Confirm the contractor's arrival.

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2. Verify the assigned work area.
3. Communicate the agreed scope.
4. Provide appropriate access.
5. Identify site restrictions.
6. Monitor the work area as appropriate.
7. Report obvious scope or quality concerns.
8. Coordinate the next phase.

StrongPoint does not direct the technical work of licensed or specialized contractors.

We coordinate the **physical environment and access** within our assigned responsibility.

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23. EMERGENCY RESPONSE

Each project must follow the applicable emergency procedures established by the General Contractor or property owner.

StrongPoint personnel must know:

- Emergency exits
- Muster/assembly areas
- Emergency contact procedures
- First-aid location
- Site emergency procedures
- How to report an incident

Where appropriate, StrongPoint vehicles or crews will carry basic first-aid supplies.

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In an emergency, personnel should prioritize life safety and follow site emergency procedures.

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24. WORKER CONDUCT & PROFESSIONALISM

StrongPoint personnel represent the company whenever they are on a client's property.

The following are prohibited:

- Fighting
- Threatening behavior
- Harassment
- Intoxication
- Possession or use of unauthorized drugs or alcohol
- Theft
- Deliberate property damage
- Disrespectful conduct
- Unsafe horseplay
- Falsification of records
- Unauthorized use of client property

Employees must maintain professional language and conduct around customers, GC personnel, tenants, vendors, and other trades.

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25. SITE APPEARANCE

Professionalism matters because StrongPoint crews routinely operate around sophisticated commercial organizations.

Employees must arrive:

- Clean
- Properly dressed
- In required uniform
- With required PPE
- With appropriate equipment
- Prepared for the assigned work

The objective is simple:

> **Look organized. Work organized. Leave organized.**

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26. QUALITY ASSURANCE

StrongPoint's safety program is tied directly to quality control.

The same process that prevents injuries can also prevent:

- Wall damage
- Floor damage
- Broken furniture
- Damaged equipment

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- Lost materials
- Repeated handling
- Project delays
- Miscommunication

The Field Lead is responsible for conducting quality checks throughout the project.

Quality control may include:

- Pre-work photographs
- Equipment inspection
- Protection inspection
- Pathway inspection
- Staging inspection
- Movement observation
- Final condition inspection
- Customer/GC walkthrough

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27. STRONGPOINT QUALITY STANDARD

Our standard is not simply:

"Did we move everything?"

The standard is:

- Was it handled safely?
- Was the property protected?
- Was the material handled correctly?

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- Was the sequence efficient?
- Was unnecessary handling avoided?
- Was the work completed according to scope?
- Was the site left in the agreed condition?
- Was the GC or client able to move forward without unnecessary delay?

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28. FINAL PROJECT HANDOFF

At completion, the StrongPoint Lead conducts a final inspection.

The Lead verifies:

- Assigned materials have been moved.
- Required areas are clear.
- Staging is correct.
- Protection has been removed or remains where required.
- Debris within StrongPoint's scope has been addressed.
- Equipment has been collected.
- The work area meets the agreed handoff condition.
- Any exceptions have been communicated.

Where appropriate, the Lead completes a final walkthrough with the authorized client or GC representative.

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29. CONTINUOUS IMPROVEMENT

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Every StrongPoint project is an opportunity to improve the next project.

After significant projects, management should review:

- What worked?
- What slowed the crew?
- What caused unnecessary handling?
- What equipment would have helped?
- Were there communication issues?
- Were there property-protection concerns?
- Were there safety concerns?
- Did the sequence work?
- What should be changed next time?

This information becomes part of StrongPoint's operating knowledge.

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30. THE STRONGPOINT STANDARD

StrongPoint is built around a simple concept:

> **Better physical execution creates better project flow.**

We do not perform the specialized work of the General Contractor's trades.

We support the environment in which that work occurs.

Our responsibility is to provide disciplined crews, organized material handling, controlled movement, property protection, staging, clearance, and reset support so our clients can keep their projects moving.

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StrongPoint's job is simple:

1. Assess the risk.
2. Protect the environment.
3. Move with purpose.
4. Stage with a plan.
5. Keep the pathway clear.
6. Respect the property.
7. Communicate problems early.
8. Reset the environment.

Leave the site ready for the next phase.

STRONGPOINT TRIPLE R EXECUTION™

RISK ASSESSMENT

Know the environment before touching it.

REMOVAL

Move, clear, stage, pack, consolidate, and handle materials according to the project plan.

RESET

Return the environment to the required condition and provide a clean, documented handoff.

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EPluribus Massey Jr.
Founder & Operations Lead
USAF Veteran-Owned

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